

Morasha Early Childhood Center

30482 Avenida de las Banderas
 Rancho Santa Margarita, CA 92688
 (949) 459-6330 FAX (949) 459-6394
info@morasha.org

Early Childhood 1 Program (3 yr old) & Early Childhood 2 Program (4 yr old)

Child's Name:	Date of Birth	Age as of Dec. 2 nd	M/F
Father's Name	Mother's Name		
Phone (H)	Phone (W)	Phone (H)	Phone (W)
Cell#	Cell#		
Address		Address	
City	Zip	City	Zip
Employer	Occupation	Employer	Occupation
Employer Address	City	Zip	Employer Address
E-mail Address		E-mail Address	
Primary E-mail address for school mailings:			
Primary E-mail address for billing:			
Local Emergency Name & Phone #:			
Out of Area Emergency Name & Phone #(100 miles or more):			
Siblings:	Name:	Date of Birth:	
	Name:	Date of Birth:	
Synagogue Affiliation:			
Other information the school should be aware of:			
How did you hear about Morasha?			

Please circle the appropriate class

Early Childhood 1	Full Day 9am – 4pm	Half Day 9 am – 1 pm
Five Days	\$688/Month	\$580/Month
Three Days (M-W-F)	\$522/Month	\$433/Month
Early Childhood 2	Full Day 9am – 4pm	Half Day 9 am – 1 pm
Five Days	\$688/Month	\$580/Month
Three Days (M-W-F)	\$522/Month	\$433/Month
Annual Registration Fee	\$75 per child / \$125 per family	\$75 per child / \$125 per family
Extra hours (after 1 pm for half day children)	n/a	\$7 per hour

- 10% sibling discount on the lower tuition.
- Enrollment priority to Morasha siblings.
- Complimentary before hours care from 8am-9am

Policies & Procedures

*Tuition fees are based on a 10 month program and reflect annualized monthly payments regardless of holidays or vacation breaks. These days were taken into account when tuition was computed. Credits or makeup days will not be given on days the child is absent, for vacation or any other reason. Tuition is paid monthly and due on the 1st of each month *September through June*. Tuition is considered delinquent on the 2nd of the month if not received by 6:00 pm. If the 1st falls on a weekend, or Morasha Early Childhood Center is closed, tuition is due on the preceding Friday. There is a \$25.00 late fee if not received by the 5th of the month. All past-due accounts exceeding one week will be cause to have the child (ren) withdrawn (without credit) until the outstanding balance is cleared. All tuitions are payable by check, cash, money order, or cashier's check. There is a \$25 service charge for returned checks. After two returned checks only cash, money order or cashier's check will be accepted for payment.*

Hours of Operation

Morasha Early Childhood Center opens at 8 am and closes at 4 pm Monday through Friday. Failure to pick up children by closing time will result in an additional charge of \$15.00 per each quarter hour or segment thereof. Half day children staying later than 1 pm will be billed \$7 per hour or segment thereof. These charges are billed and are due with tuition payment on the 1st of the month. **Morasha Early Childhood Center is closed for winter and Passover breaks.**

Termination and Withdrawal

Parents who voluntarily terminate their child's enrollment are required to give Morasha Early Childhood Center two weeks notice in writing prior to withdrawing their child (ren). If notification in writing is not received, a two-week tuition fee will be assessed.

The Morasha Early Childhood Center has the right to terminate enrollment under any of the following conditions:

- Refusal to follow through on the recommendation for therapeutic intervention.
- Dangerous and/or abusive behavior continues after appropriate therapeutic intervention.
- Clinical diagnosis determines that the child needs an environment that the Early Childcare Center is unable to provide.
- Failure to pay appropriate fees.

If a tuition refund is due, a request in writing must be given to Morasha. Applicable refund requests are forwarded to the office to be processed.

Food Information and Kashrut Policy

No breakfast is served. Morning and afternoon snacks are served with milk or juice provided. Morasha is a Jewish Day School serving the entire community and as such has a policy of kashrut for all school functions, events and facilities. In all questions of Kashrut, please ask the Preschool Director. To conform to the Kashrut policy of the school, parents must provide a dairy only lunch. Morasha Early Childhood Center offers lunch utilizing the services of an outside vendor (Lunch Buddies). This is an optional service. Menu selections will be available and parents may elect to purchase lunches. Because of allergies Morasha Early Childhood Center is peanut butter, nut butter, peanuts, and nut free. No candy is allowed with lunch or snacks.

Illness Policy

Morasha Early Childhood Center realizes the difficulty in finding alternative care for sick children. Adhering to our illness policy is not just for your child's protection, but also the protection of all the children and staff. Observing our illness policy will maintain a healthy preschool. We have set these standards as a necessary part of our overall program to ensure an optimal environment for your child. Planning in advance to provide substitute childcare for your child when sick will avoid last minute worries.

- **Children who get sick while at preschool must be picked up by the parent or authorized person within two (2) hours of being notified. An isolation area is provided near the Director**
- **Morasha Early Childhood Center is not authorized to diagnose or recommend treatment.**
- **If your child has any of the systems listed in our Exclusion Guidelines (located on the last page of the handbook), or is otherwise ill, he/she will not be allowed into school, or to remain at school.**
- **Children running a fever should be fever free for 24 hours before returning to Morasha Early Childhood Center.**

Non-Refundable registration fee of \$75 is due with the registration form.

By signing this Admission Agreement, I accept all the policies and procedures set forth above and agree to honor them.

Parent Signature: _____

Date: _____

Accepted: Morasha Early Childhood Center

Eve M. Fein, Head of School

Date: _____

For Office Use:

Check # _____

Check Amount: _____

Date Received: _____